



Application for Employment

At the BITTERSWEET BISTRO, all employees are required to work all holidays which include, but are not exclusive to Christmas Eve, New Years Eve & Day Valentines Day, Easter, Mother's Day, and Father's Day. If working any holiday is a problem, do not continue with the application. Inability to work any holiday is grounds for termination.

Name: Last _____ First _____ Middle I. _____ Date _____
Street Address _____ City _____ State _____ Zip _____
Telephone () _____

Position applied for _____

How did you hear of this opening? _____

When can you start _____ Desired Wage \$ _____

Do you have a ServeSafe Certificate? Yes No and/ or a L.E.A.D. certificate Yes No

Are you a U.S. citizen or authorized to work in the U.S. on an unrestricted basis? Yes No

Are you 18 years of age or older? Yes No

Are you looking for full-time employment? Yes No

Are you willing to work the early shift? Yes No

Are you willing to work late? Yes No

Have you applied to BITTERSWEET BISTRO for employment before?

Yes No If yes, when? _____

Position applied for _____

Do you have relatives that currently work for BITTERSWEET BISTRO?

Yes No If yes, whom? _____

Would you be willing to cross-train for different positions within the BITTERSWEET BISTRO workforce? Yes No

If you were referred by a current employee of BITTERSWEET BISTRO, please give their name

*If called for an interview, a social security number must be given.

References: Please list three persons not related to you.

NAME	ADDRESS & TELEPHONE	BUSINESS	YEARS KNOWN

Education

SCHOOL NAME	LOCATION	YEARS ATTENDED	MAJOR	DID YOU GRADUATE/ DEGREE
High School				
College or University				
Other				

Check special skills or training/experience:

Customer Relations

Sales

Food Service/Food Description

Wine

Espresso Bar

Cash Register/Money Handling

General Computer Skills

Drinks/Bartending

Other Information

Subjects of special study or research work _____

Special training _____

Activities (civic, athletic, etc) _____

In addition to your work history, are there any other skills, qualifications, or experience we should consider? _____

Employment History (start with most recent employer)
FILL OUT COMPLETELY – DO NOT WRITE “see resume”

Company name _____ Telephone () _____
Address _____
Date Started _____ Starting Position _____
Date Ended _____ Ending Position _____
Name of Supervisor _____ May we contact? [] Yes [] No
Responsibilities: _____

Reason for leaving _____

Company name _____ Telephone () _____
Address _____
Date Started _____ Starting Position _____
Date Ended _____ Ending Position _____
Name of Supervisor _____ May we contact? [] Yes [] No
Responsibilities: _____

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Company name _____ Telephone () _____
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Address _____
Date Started _____ Starting Position _____
Date Ended _____ Ending Position _____
Name of Supervisor _____ May we contact? [] Yes [] No
Responsibilities: _____

Reason for leaving _____

Scheduling Information

Please complete the following chart in full by marking with an "X" the hours you can work on the specified days. This information must include your current schedule as well as any changes you may anticipate due to school, etc. Be thorough, this is the information we will be using to make your weekly schedule. We expect that you will be working the days and hours you have stated. You are expected to work weekends & holidays.

Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
Before	C L O S E D	C L O S E D						
5:00 AM								
6:00 AM								
7:00 AM								
8:00 AM								
9:00 AM								
10:00 AM								
11:00 AM								
12:00 AM								
1:00 PM								
2:00 PM								
3:00 PM								
4:00 PM								
5:00 PM								
6:00 PM								
7:00 PM								
8:00 PM								
9:00 PM								
10:00 PM								
11:00PM								
AFTER								

In the event of an emergency who should we contact?

Name _____ Relationship _____

Telephone () _____ Address _____

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to make any investigations of my prior educational and employment history, I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment will continue on that basis. I understand that no supervisor, manager, or executive of this company, other than the president has the authority to alter the foregoing.

Our policy is to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental handicap, or veteran status.

Signature of Applicant

Date